



OGA Annual Conference 2019 October 24-25, 2019 Group code: OGA

BOOKING PROCEDURES

We strive to make it as easy as possible for you to secure room reservations at the Holiday Inn Express & Suites Salem North-Keizer. Below are booking instructions. **Reservations must be made by September 24, 2019 to receive the group rate of \$140.00 plus tax.** * Group rate only valid for the following dates:

Group rate dates:

Thursday, October 24, 2019 Friday, October 25, 2019

Please note: separate reservations required for stays before or after the group rate dates.

* Additional fees such as additional person (\$10.00 starting with the 3rd adult) and pet fees (\$25 per pet, per night) may apply.

BOOK ONLINE: Unique booking link for OGA at https://bit.ly/2Y6jXaq.

BOOK BY PHONE: Call our reservations department at 1-888-HOLIDAY and reference your group code **OGA** and let our reservations department book the rooms for you.

IMPORTANT: Your payment card is used to hold your room until you arrive on your confirmed checkin date. The payment card must be presented upon check in at the hotel to process payment. A valid government issued ID (Driver's License/Passport), valid credit card or cash payment with a refundable \$200.00 cash deposit for incidentals is required upon check-in for each guest room. Incidentals including, but not limited to, smoking in any form (tobacco products such as pipes, cigars, cigarettes, and "vaping" with electronic cigarettes and cannabis, medicinal or non-medicinal), pet(s) in non-designated room(s), long distance phone calls, sundry shop items, physical damages, and items taken from guestroom.

CANCELLATION POLICY

In the event you should desire to cancel an individual guaranteed reservation, please do so before 06:00 PM, 72 hours prior to your arrival date. Failure to cancel a reservation before the deadline will result in a cancellation fee for that night's room and tax.